

# San Joaquin County Employment Opportunity

## **Department Information Systems Manager** Human Services Agency

### **The Position**

The San Joaquin County Human Services Agency is seeking an experienced and enthusiastic professional who desires an exciting career opportunity as a Department Information Systems Manager.

The chosen candidate will work under the direction of the Human Services Agency Administration and is the first level in the Department Information Systems management series. Job duties will include management responsibility for information technology operations and activities within the Human Services Agency. They would also provide expertise and direction in technical areas such as systems and applications development and maintenance, data processing, local and wide area network development and administration, office automation, website development and maintenance, and associated technical services support.

### **The Department**

The Human Services Agency employees approximately 1,400 individuals and has an annual 2022-2023 operating budget of \$485M. The Agency determines eligibility for and delivers human services in accordance with state and federal regulations through five operating bureaus: Administration, Adult & Community Services, Income Maintenance, Children Services, and Employment & Youth Services. The Human Services Agency offers opportunities for a life of self-reliance and fulfillment through comprehensive and integrated programs designed to assist their clientele to break the cycle of dependency and poverty.

### **The Ideal Candidate**

The ideal candidate will possess knowledge of operations, services, and activities of a comprehensive information technology programs including systems and application development, data processing, network systems and website development.

# Make San Joaquin County your new home!

A land of beauty, recreation and natural riches-from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

## Arts, Culture, and Recreation

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots. The Bob Hope Theatre, Hutchins Street Square and the Grand Theater provide memorable experiences for children and adults.

Over 75 languages are spoken within the region and cultural festivals are held year-round, celebrating and sharing food, music, art, dance and traditions.

Sports venues include the Stockton Arena and Banner Island Ballpark for basketball, hockey, baseball, and other special events. Enjoy college athletics at University of the Pacific and San Joaquin Delta College.

San Joaquin County operates nine community parks for boating, camping, swimming and organized sports. Oak Grove Regional Park features one of the last stands of ancient Valley Oak in the northern San Joaquin Valley. Mickenzie Grove Regional Park has a zoo, carnival rides, a Japanese garden and a historical museum to delight both children and adults.

The Sandhill Crane Festival is held in Lodi every fall to herald their annual stop along the Pacific Flyway.

The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



Recruitment Announcement  
1122-RI1011-01  
Equal Opportunity Employer

Human Resources  
44 N. San Joaquin Street  
Third Floor, Suite 330  
Stockton, California 95202  
Phone: (209) 468-3370

## Education

From preschool to higher education, the County has it covered with an abundant array of public and private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 14 school districts provide families with a wide choice for children's educational development.



## Agriculture

The county is one of the most agriculturally rich regions in California. Almonds are the leading commodity, with over 104,000 bearing acres. Milk, grapes, walnuts, and cherries round out the top crops, with an abundance of other produce. Grapes make up 91,000 bearing acres, much of which are wine grapes. There are over 85 wineries within the Lodi Appellation which offer opportunities for tasting and special events.

Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

## Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

**SAN JOAQUIN**  
—COUNTY—  
*Greatness grows here.*

# Department Information Systems Manager

## Human Services Agency

### Typical Duties

- Assumes management responsibility for information technology services and activities within the department, technical areas of responsibility may include systems and applications development and maintenance, data processing, local and wide area network development and administration, office automation, website development and maintenance, and associated technical service support.
- Participates in the planning, development and implementation of goals, objectives, policies, and priorities for department information technology systems and programs; recommends and administers policies and procedures.
- Monitors and evaluates the efficiency and effectiveness of information systems and operation methods and procedures; reviews, investigates, evaluates and selects new technologies for current and future business needs including computer systems equipment, hardware and software; recommends, within County and department policy, appropriate service and staffing levels.
- Selects, trains, supervises, develops, motivates and evaluates assigned staff, provides or coordinates staff training

For more information about the department, visit [sjgov.org/department/hsa](http://sjgov.org/department/hsa)

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### Minimum Qualifications

**Education:** A Bachelor's degree from an accredited college or university with major course work in computer science, information systems, mathematics, business administration or a related field.

**Experience:** Five years of increasingly responsible, professional analytical information systems experience including two years in a supervisory capacity.

**Substitution #1:** Possession of an approved information systems technology certificate, or completion of an approved information systems training course may substitute for all or part of the above required education. A list of approved certificates and/or courses shall be maintained within the Human Resources Department.

**Substitution #2:** Additional qualifying experience may substitute for the above required education on a year-for-year basis to maximum of two years.



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## Human Services Agency

### Compensation and Benefits

Approximate Annual Base Salary:

**\$108,169—\$131,480**

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- ◆ 1% employer contribution to the County's 457 Deferred Compensation Plan (valued from \$1,080 to \$1,314 annually)
- ◆ 1937 Retirement Act - reciprocity with CALPERS
- ◆ 125 Flex Spending Benefits Plan
- ◆ 12 days sick leave annually - unlimited accumulation
- ◆ 10 days of vacation leave (15 days after 3 years, 20 days after 10 years, and 23 days after 20 years)
- ◆ 14 paid holidays per year
- ◆ 10 days of administrative leave per fiscal year

Note: Final appointment will be conditional upon passing a background check and a pre-employment drug screen.



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### Wellness

San Joaquin County is dedicated to providing its employees with a great benefit package and is interested in their overall well-being. Through our SJC Engage wellness program, San Joaquin County employees and eligible dependents are offered support in the way of various workshops, courses, and programs in areas such as Physical and Mental Wellness, Professional Wellness, and Financial Wellness. Employees also enjoy special employee pricing through Perks at Work.

For additional information regarding the wellness program, please click to visit the SJC Engage website:



### Application and Selection

The competitive process includes submittal of a completed San Joaquin County Employment application and Supplemental Questionnaire. Resumes will not be accepted in lieu of a complete application package. If a formal exam process is utilized, qualified applicants will be invited to participate in an oral examination interview which may include a practical exercise. The top-scoring candidates will be referred to the department for a hiring interview. To apply, submit a completed application and supplemental questionnaire on or before the final filing date.

To apply, visit our [webpage](#) or go to [jobapscloud.com/sjq](http://jobapscloud.com/sjq) or scan this QR code with your smartphone's camera.



**Filing Date: November 18, 2022**

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